
Board Meeting

November 19, 2024

Started 6:12pm

Ended 8:00pm

Attendees

Erica Fisher
Amber Chenard
Gordon Pellerin
Dani Tarini
Blaire
Johnathan

Agenda

- Updates from last meeting (October) roundtable
 - Sandi stepping down
 - Eastlink booked for June 14.
 - Tentative hold for weekend prior for just in case
 - AGM announced
 - Call for directors made
 - Other action items stand
 - Preparations for December 3rd AGM (6 p.m. at St. Paul's)
 - Through Card's doors
 - Need HDMI cord
 - Director applications
 - Up to 4 more members
 - Motion Raised by Amber
 - Longest service members would be up for reelection for next year, 2025 (Jonathan and Blaire, in addition to Dani), Following, would be Amber and Gordon in 2026.
 - Seconded Gordon
 - Passed with Erica, Dani, Jonathan, Blaire
 - Director bios
 - 2025 budget/action plan/sponsorship package
 - Start to confirm vendors for 2025 (do we want any to change?)
 - Facebook + Instagram accounts/messages
 - Put auto-response
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- Stock answer for people who reach out wanting to be part of community
- Handling Erica's departure (account access, PO box, TD, grant reports, outstanding filings)
 - Remove Erica from banking when new treasurer and president
 - Mail checked twice a week - need to hand over the key (president or treasurer, most likely)
- Start search for 2025 performers (local and not)
- Outstanding action items from 2024

Action Items

- Erica/Johnathan/Dani finalizing finances
 - Create 2025 action plan, sponsorship package, and budget based on the 2024
 - Electrical eastlink to be included
- Erica to look into FOIP and Spam laws
- All board members to start looking at potential performers and speakers
- Blaire and Johnathan to create partnership agreement
- State that FoP will include voting at the AGM
 - Look into buying membership for voting at AGM (lower level that does not include FoP)
- Amber to reach out to applicants for board
 - Public list
 - Invite to AGM
 - Give heads up for in-person introduction
- Amber to create voting ballots
 - Up to 4
 - Double up in ballots (25)
- Board orientation
 - Create a code of conduct
 - Maybe a managerial meeting - Johnathan to reach out to Holly
 - February
 - Organizational meeting (and re-eval meeting time)
 - Reflect on by-law and terms
- Erica and Blaire to create director bio page
- Erica and Amber to create canned responses to emails/messages
- Review website

Next Meeting Agenda Items

Next meeting December 3 6pm, at St Pauls for AGM

December 17 6pm for Board Orientation at Gordon's